COE Graduate Programs Committee Meeting Minutes
August 26, 2020
Recorder: Lisa Finnegan

1. **Call to order:** The meeting via Zoom was called to order at 1:00 p.m. Dr. Peluso welcomed everyone back and asked for everyone to go around the room and introduce themselves for new committee members. Dr. Peluso stated that at the end of last year we had not elected a Chairperson for the committee and he offered to continue as Chair unless another member was interested. Dr. Darling nominated Dr. Peluso as Chair which was seconded by Dr. Danesh and confirmed by all other committee members. Dr. Peluso shared the 2020-2021 calendar with all members

2. **In Attendance:** Paul Peluso (CE), Deborah Shepherd (Dean's office), Lisa Finnegan (ESE), Sharon Darling (ESE), Ali Danesh (CSD), Deena Werner (CSD) sat in for Caitlyn Imgrund (CSD) who is on family leave, Eileen Ariza (T&L), Maysaa Barakat (ELRM), Kelly Emelianchuk-Key (CE), Jarrett Warshaw (ELRM), Bianca Nightingale-Lee (CCEI), Sabrina Sembiante (CCEI), and Victoria Brown (T&L)

3. **Approval of minutes**: The minutes were reviewed by committee members and no correction needs were noted. A motion to approve the minutes was put forward by Dr. Darling and seconded by Dr. Warshaw. All in favor, no one opposed the motion or abstained from voting.

4. **Curriculum Subcommittee report and recommendations:** Dr. Peluso reported that there was one item from the curriculum subcommittee. The ESE has a new course (EEX 6626 Behavior Analytic Supervision and Management) requirement for graduate students in the Applied Behavioral Analysis (ABA) program. The course meets the newly revised ABA Standards & Boards requirement. The course was recommended for approval. Dr. Danesh seconded and all members were in favor.

5. **Student Petitions Subcommittee report and recommendations:** Dr. Sharon Darling stated that the petitions committee reviewed four petitions all from ELRM. One (1) student requested a leave of absence. Two (2) students requested a waive in residency (all but FELE) and one (1) student petitioned to waive residency requirement and continuous enrollment (all but FELE). All petitions were recommended for approval, seconded by Dr. Ariza. All members were in favor.

6. **University Graduate Council/University Graduate Programs Committee Updates:** There is some questioning regarding how Dissertation credits are conducted and credited across colleges related to faculty load. Questions have risen as to whether recommendations need to be presented to Senate Steering and brought forth to full Senate to determine the need for a university-wide policy. A suggestion was made to gather information from all departments to put some context into the number of dissertations in question as well as a list of questions to ask regarding both formal and informal practices regarding dissertations. A suggestion was made to create a Google form to gather information from departments. Dr. Peluso will have Mikaela create and share the form.

7. **Other items and updates:** Dr. Danesh brought forth a concern regarding parking on campus and a push to purchase parking permits. Suggestions have been made to send an email to address concern with paying for parking during the pandemic. Dr. Peluso reminded the committee that Senate will continue using Zoom and that Coffee with the Provost will be held on Friday (August 28, 2020).

8. **Adjourn**: A motion to adjourn the meeting was presented by Dr. Werner and seconded by Dr. Barakat. The meeting adjourned at 1:38 p.m.