College of Education (COE) Graduate Programs Committee (GPC)

Meeting Minutes

August 2022

Call to order: The COE-GPC meeting was called to order via Zoom Video-conferencing at 1:02 pm on August 24, 2022.

In Attendance: Maysaa Barakat (ELRM), Victoria Brown (T&L), Ali Danesh (CSD), Sharon Darling (ESE), Kelly Emelianchik-Key (CE), Lisa Finnegan (ESE), Caitlin Imgrund (CSD), Bianca Nightengale-Lee (CCEI), Paul Peluso (CE, Chair of GPC), Sabrina Sembiante (CCEI), Deborah Shepherd (Dean's Representative), and Jarrett Warshaw (ELRM).

1. **Roll Call and Convening Announcements.** Welcome extended by Paul P., COE-GPC Chair. Noted that the GPC meeting calendar for 2022-23 has been distributed.
2. **Minutes Approval.** Motion to approve the April 2022 minutes made by Sabrina S., seconded by Ali D. Unanimously approved.
3. **Recorder for Minutes.** Recorder role for the COE GPC rotates among the committee members. Sharon D. volunteered to take this meeting's minutes.
4. **Curriculum Committee Report and Recommendations** (presented by Paul P.). Curriculum Sub-committee reviewed the following curriculum requests from the Curriculum & Instruction Department: (a) Changes to the Masters in C&I, Elementary Education, Environmental Education, and Instructional Technology-changes to standardize admission criteria and application due dates across degree programs; (b) Changes to the Master's in Reading-change in catalogue language to reflect State teacher certification language, changes for RED 6546 and 6548; (c) Changes to ESOL Master's-remove courses not required for certification, change admission criteria, remove STA and Research core, and; (d) Changes to Master's in Secondary Education-remove STA and Research core. Motion (& Second) to accept the subcommittee's recommendations, made by Paul P., Curriculum Subcommittee Chair, to approve all changes. Motion unanimously approved.
5. **Student Petitions Committee Report and Recommendations** (presented by Sharon D.). Petitions Sub-committee reviewed 11 petitions from four departments: **CSD** submitted one petition (increase number of credits), **CE** submitted two petitions (waive recency of credits, late withdrawal); **CI** submitted two petitions (waive admission and fee to change from Ph.D. to Ed.S., work up to 36 hours as a GA); **EDLRM** submitted six petitions (1 Request full time status with dissertation credit, 1 waive full time enrollment for GA/GRA, 1 waive fee for readmission, 1 waive continuous enrollment, 1 leave of absence, 1 request to work more than 20 hours). Motion (& Second) to accept the subcommittee's recommendations, made by Sharon D., Petitions Subcommittee Chair, to approve all petitions except one. Recommend tabling of CE's petition for late withdrawal, pending additional information. Motion unanimously approved.
6. **University Graduate Council (UGC)/University Graduate Programs Committee (UGPC) Updates** (presented by Paul P.). UGC and UGPC will focus on two main areas this year: (a) Stipends for GTAs, and (b) Housing for graduate students. Stipends for GTAs has not increased in over a decade and housing market in South Florida makes it difficult for graduate students to afford housing. Committees hope to engage in

information gathering and advocacy to increase stipends and hopefully obtain set-aside in campus housing for graduate students. Please forward input to Paul P.

7. **Other Business.**
   Announcements: (a) Be aware of and convey submission deadlines for graduate curriculum changes, particularly in the spring. Dates must align with University and Senate deadlines; (b) Chair of FAU's BOT, Brad Levine, will speak at a special Faculty Senate Forum on Monday, August 29. He wants to hear from and engage with faculty around academic affairs, provost and presidential search, etc. Faculty are invited to attend and submit questions either beforehand or during the meeting. Meeting invite will be re-sent to the COE.
8. **Adjourn:** Sharon D. moved to adjourn meeting, seconded by Sabrina S. meeting adjourned at 2:00pm.