College of Education (COE) Graduate Programs Committee (GPC)

Meeting Minutes

October 30, 2024

Call to order: The COE-GPC meeting was called to order via Zoom Videoconferencing at 1:02 pm on October 30, 2024.

In Attendance: Maysaa Barakat (ELRM), Katie Friesen (ELRM), Sharon Darling (DSE), Lisa Finnegan (DSE), Christy Timm Fulkerson (CSD), Adrianna Labarta (CE), Elizabeth Villares Sacks (CE, Chair of GPC), Sabrina Sembiante (C&I), Michelle Vaughan (C&I), Deborah Shepherd (Dean's Representative)

1. **Roll Call and Convening Announcements.** Welcome extended by Elizabeth VS., COE-GPC Chair.

2. **Minutes Approval.** Sept. 2024 minutes- Motion to approve with change in the spelling of Michelle Vaughan's name (Michelle Vaughan, not Michelle Vaughn) by Sharon D.; seconded by Sabrina S.; unanimously approved. Note: The Oct. 9, 2024 meeting was canceled due to the hurricane.

3. **Recorder for Minutes.** The recorder role for the COE GPC rotates among the committee members. Sharon D. volunteered to take this meeting's minutes.

4. **Curriculum Committee Report and Recommendations** (presented by Elizabeth VS.). Motion (& second) by Elizabeth VS, Curriculum Subcommittee Chair, to accept the subcommittee's recommendations to approve the Oct. 2024 curriculum items. Unanimously approved.
   - **Department of Special Education (DSE)-1 item.**
     1. Application criteria changes for PhD degree program- application deadline moved to Feb 1, drop GRE requirement, and change GPA requirement.
   - **Counselor Education (CE)-2 items.**
     1. Establishment of a new certificate in School Counseling. Aligned with state-level certification changes, setting higher (3.0), and listing specific (existing) coursework.
     2. Remove the GRE and increase the GPA requirement for School Counseling Master's and EdS degrees and the School Counseling Certificate.

5. **Student Petitions Committee Report and Recommendations** (presented by Sharon D.).
   - Motion (& second) by Sharon D., Petitions Subcommittee Chair, to accept the subcommittee's recommendations for Oct 2024 petition items. Unanimously approved.
     - **Counselor Education (CE)-1 Petition.** Request to waive the GRE requirement based on having a master's degree. We saw this petition last month; GPC tabled it until the transcript is received and the student formally applies to FAU. Student has now provided the information requested. Petition approved.
     - **Curriculum and Instruction-1** Petition. Request to waive the minimum 20 per week a Graduate Teaching Assistant is allowed to work during the spring 2025. The student's overall GPA is 3.70.

Petition for a total of 29 hours is conditionally approved for the spring of 2025, pending satisfactory completion of fall 2024 courses (B or better).

- Motion (& second) by Sharon D., Petitions Subcommittee Chair, to include the Oct. 9, 2024 Petitions decisions in Oct. 30, 2024 minutes (Note: Oct. 9, 2024 meeting canceled due to hurricane-petitions considered via email). Unanimously approved.
  - **Counselor Education (CE)-3 Petitions.**
    1. One request to waive the GRE requirement based on having a master's degree. We saw this petition last month; GPC tabled it until the transcript is received and the student formally applies to FAU. Student still has not provided the information requested, nor has she applied. The petition remains tabled.
    2. One request to waive the GRE requirement based on having a master's degree. We saw this petition last month; GPC tabled it until the transcript is received and the student formally applies to FAU. The student has since furnished evidence of two master's degrees, one from Concordia and another from Arizona State. Application pending. Petition approved.
    3. One request for a Leave of Absence from her graduate program for one year, beginning in fall 2024. The student will return in the fall of 2025. Petition approved.
  - **Curriculum and Instruction-1 Petition**.
    1. Request to waive the full-time enrollment for fall 2024 and enroll in three credits, which would allow her to be coded as a full-time student. We saw this petition last month; the decision was tabled pending additional information from the student/McKnight. The student has not complied, even after a conversation with Dr. Shepherd. Petition denied.
  - **Educational Leadership & Research Methodology-2 Petitions.**
    1. One request to waive the minimum 20 per week a Graduate Teaching Assistant is allowed to work during the spring 2025 academic year. The student's overall GPA is 4.0. Petition for a total of 29 hours is conditionally approved for the spring of 2025, pending satisfactory completion of fall 2024 courses (B or better).
    2. One request to waive the continuous enrollment requirement for academic year 2023, the student was only enrolled in spring 2023. Petition approved.

6. **University Graduate Council (UGC)/University Graduate Programs Committee (UGPC) Updates** (presented by Elizabeth V.).
   - **Graduate College (GC) updates**
     1. Offer letters to GTAs and GRAs will be updated to delineate hours and the type of assistance being offered. The GC will also change the graduate student insurance option

from an opt-in, to an opt-out. It is anticipated that this will increase enrollment rates and, subsequently, the insurance rates for these students.

2. GRADCAS application reports will be generated weekly for departments. These reports will indicate the number of applications to their degree programs, including applications started but not completed. The report will go back one year and allow departments to contact students who did not complete their application.

- **University Graduate Programs Committee (UGPC).** The committee continues to be very technical in its review of curriculum changes. Departments are forewarned to be mindful when submitting proposals-ensure all requirement information is included.

7. **Other Business.** GPC Committee members inquired about the following:
   - **COE Dean's Search**-no update
   - **EDVision Platform** -Graduate student performance tracking software was being beta-tested. Any updates? Implementation schedule? Who will have access? Elizabeth VS will check on this and report next month

8. **Adjourn:** Lisa F. moved to adjourn meeting, seconded by Michelle V.; meeting adjourned at 1.27pm