College of Education (COE) Graduate Programs Committee (GPC)

Meeting Minutes

November 20, 2024

Call to order: The COE-GPC meeting was called to order via Zoom Videoconferencing at 1:02 pm on November 20, 2024.

In Attendance: John Hardman (ELRM), Katie Friesen (ELRM), Sharon Darling (DSE), Lisa Finnegan (DSE), Christy Timm Fulkerson (CSD), Adrianna Labarta (CE), Elizabeth Villares Sacks (CE, Chair of GPC), Sabrina Sembiante (C&I), Michelle Vaughan (C&I), Deborah Shepherd (Dean's Representative)

1. **Roll Call and Convening Announcements.** Welcome extended by Elizabeth VS., COE-GPC Chair.

2. **Minutes Approval.** Oct. 2024 minutes- Motion to approve with no changes by Lisa F.; seconded by Sabrina S.; unanimously approved.

3. **Recorder for Minutes.** The recorder role for the COE GPC rotates among the committee members. Sabrina S. volunteered to take this meeting's minutes.

4. **Curriculum Committee Report and Recommendations** (presented by Elizabeth VS.). Motion by Sabrina S. and seconded by Lisa F., to accept the subcommittee's recommendations to approve the Nov. 2024 curriculum items. Unanimously approved.
   - **Department of Special Education (DSE)-1 item.**
     1. The faculty of the department of Special Education request a change to the masters in special education, specifically, the concentration in Applied Behavior Analysis. EEX 6XXX will be added to the course sequence, replacing EEX 6609.
   - **Department of Educational Leadership and Research Methodology.**
     1. The faculty of the department of ELRM request to create a new course EDA 6053 called "Contemporary Trends in Education". This course presents six seminars on the most important issues shaping education today. Topics covered include fiscal management practices, building school culture, learning needs of varied student populations, human capital leadership and management, curriculum leadership, and contemporary trends in education law.
     2. The faculty of the department of ELRM request to add EDA 6232 and EDA 6053 while deleting EDF 6786 and EDA 6191 from their Master's with a concentration on School Leaders.
     3. The faculty of the department of ELRM request to add EDA 6232 and EDA 6053 while deleting EDF 6786 and EDA 6191 from their Ed.S. degree with a concentration on School Leaders.
        1. Edits will be made to the petitions to ensure each petition has red line changes to the information in the catalog and will include the email responses from each department chair's approval for each petition.
   - **Department of Curriculum & Instruction**

1. The faculty of the department of Curriculum and Instruction request to modify the course options within the Masters in Elementary Education program to update the program. The first change is to remove courses that are no longer regularly offered in the course schedule (LAE 6352, LAE 6415, HSC 5315, RED 6518) and, after consultation with affected departments, are not the best fit for our program students (EDA 6232, EDS 6050, EEX 5015). The second change is to remove the subcategories of "Educational Leadership" and "Special Education" from the program and, in consultation with those departments, list one course most appropriate for the program in the "Elementary Education" course list. As a result of removing the two subcategories, we will expand the credits in the "Elementary Education" category to 18 and the "Elective" category to 12. By expanding the "Elective" category to 12, we allow our students to explore and include various certificate programs offered by the College. Additional courses will be added to the "Elementary Education" list to reflect updated needs for educators in the field of elementary education (EEX 5051, EDF 6432, EDF 6800).
    1. One edit will be made to the petition – to change "Take four of the following courses" to "Take five of the following courses" in the redline catalog changes.

5. **Student Petitions Committee Report and Recommendations** (presented by Sharon D.). Motion (& second) by Sharon D., Unanimously approved.
    - Nov. 2024 GPC Petition Subcommittee: Reviewed 11 petitions from three departments.
        1. **Counselor Education** - 6 requests to waive GRE (all already have a master's degree); 1 to waive continuous enrollment.
        2. **Curriculum and Instruction** -1 request to re-enroll in MED w/out reapplying
        3. **Educational Leadership and Research Methodology** -1 waive cont. enrollment; 1 leave of absence; 1 increase GTA to 29 hours (for fall 2024).
    - Recommendation to approve all petitions. The response to the petition to waive maximum GTA hours (EDLRM) should be accompanied by the caution that students are not to work more than 20 hours without an approved petition.

6. **University Graduate Council (UGC)/University Graduate Programs Committee (UGPC) Updates** (presented by Elizabeth V.).
    - **Graduate College (GC) updates**
    - Edvision updates – Robert Stackman sent an email to provide an update on Envision. The updated Phased Implementation Plan:
        - Throughout (Remaining) Fall 2024- The Graduate College and EdVision developers will continue reviewing feedback from the testing phase. Departments and colleges may

request individual meetings with our team to further fine-tune the platform's features as needed.

- Spring & Summer 2025 - We will expand access to all program directors and, subsequently, to all graduate faculty. Additional training sessions will be scheduled to ensure everyone is well-prepared to use EdVision effectively. We will continue adjusting access privileges, refining features, and responding to feedback from academic units to meet each department's specific needs.
- By the end of the 2024-2025 academic year, we expect faculty, academic staff, and graduate program administrators to be fully utilizing the platform to comprehensively track and support our graduate students. Implementation will be accompanied by comprehensive training and support to ensure a smooth transition.
- Fall 2025: The official launch of EdVision to all graduate students.

- Some suggestions/considerations for COE graduate programs:
  - What alerts can be placed in Edvision that would increase efficiency for your program?
  - The platform should allow substitutions in place of doing the substitions on the ePOS
  - Enter in alerts that flag when students earn grades lower than a B before they get to graduation.
  - Possibility of integrating milestones towards graduate certification license.
  - Tracking scholarships that require a specific number of courses per semester or a GPA for that scholarship requirement.

7. **Other Business.**
   - **COE Dean's Search**-no update

8. **Adjourn:** Sabrina S. (second Lisa F.) moved to adjourn meeting; meeting adjourned at 1:27pm