College of Education
Graduate Programs Committee Meeting
Agenda
Wednesday
January 29, 2025
12:30 p.m. – Sub Committee Meetings
1 PM GPC Convenes

Zoom Meeting

12:30 – Sub Committees - (Sub-Committee Chairs will announce meeting rooms.)

Call to order: The COE-GPC meeting was called to order via Zoom Videoconferencing at 1:00 pm on January 29, 2025
.
In Attendance: Maysaa Barakat (ELRM), Katie Friesen (ELRM), Sharon Darling (DSE), Lisa Finnegan (DSE), Christy Timm Fulkerson (CSD), Adrianna Labarta (CE), Elizabeth Villares Sacks (CE, Chair of GPC), Sabrina Sembiante (C&I), Michelle Vaughan-McGovern (C&I), Deborah Shepherd (Dean's Representative)

1. Roll call, convening and announcements

2. Review and approval of prior minutes

   - Motion to approve November minutes by Lisa F.; seconded by Michelle M.

3. Recorder for Minutes - The recorder role for the COE GPC rotates among the committee members. Michelle M. volunteered to take this meeting's minutes.

4. Curriculum Committee Report and Recommendations (presented by Sabrina S.)-

   - Two curriculum items, both from Dep. Of Special Ed (1 change to PhD in SPED, 1 change to Masters in SPED)
     i. PhD Change: The Department of Special Education (DSE) proposes to change the PhD program application deadline from July 1 to February 1, effective fall 2026, to allow for more efficient processing, earlier admission decisions, and better support for incoming students. Additionally, applicants will be required to submit a personal statement and identify two potential faculty mentors to ensure alignment between their research interests and department faculty. These changes aim to improve the admissions

process by allowing for timely decisions and ensuring that all necessary applicant information is available upfront.

ii. Masters Change: Due to increased applications and enrollment in the MEd in Special Education, the Department faces administrative challenges in processing applications close to the semester start. To allow adequate time for processing and onboarding, they propose changing the spring application deadline from November 1 to October 1 and the fall deadline from July 1 to June 1.

iii. Unanimously approved by committee.

5. Student Petitions Committee Report and Recommendations (presented by Sharon D.)
   - ❖ Jan 2025 GPC Petition Subcommittee: Reviewed 56 petitions from four departments.
     i. Counselor Education – 50 requests to waive GRE (add reasons); 1 to waive continuous enrollment.
     ii. Curriculum and Instruction -1 request to waive continuous enrollment
     iii. Educational Leadership and Research Methodology -1 waive FELE; 1 to waive admission and fee to re-enroll; 1 late withdrawal for summer 2024).
     iv. Special Eduction-1 request for late withdrawal for two fall 2024 courses- approved pending letter from faculty member (Dr. Adams for EEX 5612)
     v. Recommendation to approve CE, DCI, EDRM petitions; Special Education petition approved pending letter from faculty member (Dr. Adams for EEX 5612).
     vi. Unanimously approved by committee (one petition approved pending letter of support from faculty member).

6. University Graduate Council/University Graduate Programs Committee Updates (presented by Elizabeth V.)
   - ❖ The presentation at the UCC was delivered by Mihaela Metianu and Edyta Mika-Klimczak from the Office of Global Engagement. They proposed adopting a new standardized template for reviewing international students' transcripts, which includes a coversheet with detailed key elements of the evaluation and a copy of the official transcript with an English translation. This will streamline the process for university-wide internal graduate foreign-credential evaluation. International students are encouraged to utilize their services as they are offered at no cost. Reviews may take up to 30 days to complete.

7. Other – No updates

8. Adjourn: Sabrina S. (second Maysaa B.) moved to adjourn meeting (1:23pm)